



## 2018 Spring Motorcycle Show Commercial Exhibitors

This is your Exhibitor Kit.

**Please read completely and follow the instructions below.**

### EXHIBITOR INFORMATION AND SUPPLIER FORMS

We are pleased to have you with us for the 2018 Spring Motorcycle Show!

As show time is fast approaching, if you have not already done so, immediately **arrange FULL payment for your booth space** to preserve your space in the show.

### **Deadline for Pass and Indemnity Forms submission is March 23<sup>rd</sup>, 2018**

Booth Numbers may not be immediately available. **Until then, utility orders can be placed using your exhibit name.**

Please take the time to review the following information and contact the necessary suppliers to make your move-in is a smooth one. Here are the links to supplier order forms:

- [Showtech Power & Lighting Order Form](#)
- [Stronco Show Decorators Order Form](#)
- [Telecommunications International Centre Order Form](#)

All information is also available on our website [www.motorcyclespringshow.com](http://www.motorcyclespringshow.com) under exhibitor info - show services.

Thanks for helping. The 2018 *Toronto International Spring Motorcycle Show* will be the biggest and best ever! Please spread the word...here is a [\\$2 off admission coupon for your customers.](#)

### SHOW INFORMATION

DATE & PLACE:	Saturday April 7 <sup>th</sup> – Sunday April 8 <sup>th</sup>	
	INTERNATIONAL CENTRE, Halls 1 West, 1 East, 2 West	
	6900 Airport Road, Mississauga, Ontario L4V 1E8	
MOVE-IN TIMES:	Friday April 6 <sup>th</sup>	12 noon - 11:00 pm
SHOW HOURS:	Saturday April 7 <sup>th</sup>	9:00am - 9:00 pm
	Sunday April 8 <sup>th</sup>	10:00am - 5:00 pm
MOVE-OUT:	Sunday April 8 <sup>th</sup>	5:00pm - 12 midnight * We must have the building clear by midnight.



**LOADING DOORS:** Hall 1 West & 1 East exhibitors move in through Door 43, or unload at the adjacent loading docks. Hall 2 West exhibitors move in through Door 45. Moving in or out of exhibitor's display material or products through the main front doors or any fire exit is strictly prohibited by the International Centre Management.

**RESTOCKING:** Arrangements have been made for exhibitor re-stocking times, by dolly or carry-in only, at Door 43 for 1 hour before Show opening on Sunday. Exhibitors must have their passes or hand stamp to exit and re-enter.

**NOTE:** Show Management does not provide dollies. If you require dollies, be sure to bring your own.

**OFFICIAL SHOW HOTEL: Comfort Inn Toronto Airport**

To book, contact Ziva Zahler at [ziva.zahler@comfort-toairport.com](mailto:ziva.zahler@comfort-toairport.com) or call 905-677-7331 ext. 271  
For special show rate, you MUST mention that you are with the *Spring Motorcycle Show*

**Health & Safety Guidelines** (please read & review with your staff)

Health and Safety Best Practice Guidelines [CLICK HERE](#)

City of Mississauga Fire Department FIRE REGULATIONS [CLICK HERE](#)

Ontario Ministry of Labour - Health and Safety [CLICK HERE](#)

**INTERNATIONAL CENTRE NOTES:**

1. The International Centre has asked us to inform you that for safety reasons children may not be on-site during move-in/move-out.
2. The buildings have been designated smoke-free buildings.
3. There is a cash machine at the Hall 1 West & 2 West entrance foyer for yours and the public's convenience.
4. The International Centre Cleaners now charge tippage fees for excessive garbage left by individual exhibitors. We strongly advise exhibitors not to leave excessive garbage behind, as charges will be invoiced back to those exhibitors. Removal of tape left on the floor will also be invoiced back.

**SHOW MANAGEMENT**

Show Manager: Peter Derry  
Ph: 905 771-0132  
Fax: 866-355-7256  
Email: [peter@motorcyclespringshow.com](mailto:peter@motorcyclespringshow.com)

Show/Exhibit Inquiries: Paige Freeman  
Phone: 905-771-0132  
Fax: 866-355-7256  
Email: [admin@motorcyclespringshow.com](mailto:admin@motorcyclespringshow.com)

ON-SITE PHONE #: Show Office 905 678-4408 (Fri./Sat./Sun. only)

Web-Site: [www.motorcyclespringshow.com](http://www.motorcyclespringshow.com)

Thank you for your business

Spring Motorcycle Show, 52 Shieldmark Cres, Thornhill ON, L3T 3T5, Canada  
ph: (905)771-0132 fax: (866)355-7256 email: [Peter@motorcyclespringshow.com](mailto:Peter@motorcyclespringshow.com)



**COMMERCIAL EXHIBITOR STAFF PASS REQUEST ORDER FORM**  
**Please Complete, Sign and Return no later than March 23, 2018**

Exhibitor Name: \_\_\_\_\_ Booth Dimensions: \_\_\_\_\_

**How many passes do you require?**

\_\_\_\_\_ Day \_\_\_\_\_ Weekend Please initial: \_\_\_\_\_

We will allot 2 Weekend Passes per 10x10 exhibit space.

**ADDITIONAL** passes to what is allotted, will be charged at ½ door rate:

Weekend Pass Quantity:	X \$18 each (regularly \$36)	=	\$
Day Pass Quantity:	X \$9 each (regularly \$18)	=	\$
			<b>Total: \$</b>

**PAYMENT:**

Credit Card Number:	Exp: /
Name on Card:	CVV:
Authorizing Signature:	Date:
Email for Receipt:	

**FOR OFFICE USE ONLY**

**TOTAL PASSES:** \_\_\_\_\_

#:	Picked Up Fri / Sat / Sun By:	Initial:
#:	Picked Up Fri / Sat / Sun By:	Initial:
#:	Picked Up Fri / Sat / Sun By:	Initial:
#:	Picked Up Fri / Sat / Sun By:	Initial:

**IF ALL PASSES HAVE BEEN PICKED UP BUT MORE ARE REQUIRED, HAVE THE RECIPIENT COMPLETE AN ADDITIONAL FORM AND REMIT PAYMENT**



**ACKNOWLEDGEMENT & INDEMNITY**

**Please Review, Sign and Return no later than March 23, 2018**

**Re: Exhibitor Safety Guidelines as outlined by the Ontario Health & Safety Association (OHSA)**

**Name:**

**Company Name:**

I, the undersigned, hereby acknowledge that I have read and understood the foregoing and agree that the safety of workers and the public on the Event premises are of prime concern to the Show Management and the Exhibitors. Accordingly, the Exhibitor hereby agrees to comply with and abide by all statutes and regulations that establish safety requirements, including but not limited to the OHSA and regulations there under, and will co-operate with the contractor in the establishment and enforcement of safe working procedures.

I also hereby confirm that the Exhibitor currently maintains, and will maintain at the time of the Event, adequate insurance to cover against any losses sustained or damages suffered, to persons or to property, which may occur before, during, or after the Event.

Further, the Exhibitor hereby agrees to release, indemnify and save harmless The Toronto International Spring Motorcycle Show, along with their successors and assigns (collectively the "Releases") from any and all actual or threatened claims, charges, demands, actions, proceedings, or causes of action, and against any liability for damages, losses, expenses, fines and penalties of whatever kind or nature, arising out of or related to the Exhibitor's negligence or breach by the Exhibitor of OHSA, or other safety requirements including any statues or common law and applicable regulations in any work arising out its participation in the event, including, without limiting the generality of the foregoing, any expenses incurred or fines or penalties assessed arising out of related to proceedings or threatened proceedings under the OHSA.

In the event that the Releases become involved in a charge, prosecution, civil litigation or any other legal proceeding under or related to the OHSA, arising out of or related to an act or omission of the Exhibitor, or the Exhibitor's violation of the OHSA, the Exhibitor agrees to be liable for, and to indemnify and pay the Releases' fine, penalty, costs, judgment, debt, damages, expenses and legal fees.

I hereby declare that I have read, understood and agree to be bound by the foregoing.

Signature: \_\_\_\_\_

Name:
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Dated: _____, 2018. I have authority to bind the Exhibitor
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